

PERSONAL INFORMATION **Mihaela Ioana Baritz**

 Transilvania University of Brasov
 (00) 40 268 416352  (00) 40 0744984077
 mbaritz@unitbv.ro
 [State personal website\(s\)](#)
 [Replace with type of IM service](#) Replace with messaging account(s)
 Sex Female | Date of birth 07/01/1956 | Nationality Romanian

POSITION WITHIN THE PROJECT

Coordinator and designer of optical parts of the system

WORK EXPERIENCE

Replace with dates (from - to) **Replace with occupation or position held**
 Replace with employer's name and locality (if relevant, full address and website)
 ▪ Replace with main activities and responsibilities
Business or sector Replace with type of business or sector

EDUCATION AND TRAINING

Replace with dates (from - to) **Replace with qualification awarded** Replace with EQF (or other) level if relevant
[Add separate entries for each course. Start from the most recent.]
 Replace with education or training organisation's name and locality (if relevant, country)
 ▪ Replace with a list of principal subjects covered or skills acquired

PERSONAL SKILLS

[Remove any headings left empty.]
 Mother tongue(s) Replace with mother tongue(s)

Other language(s)	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
Replace with language	Enter level	Enter level	Enter level	Enter level	Enter level
Replace with name of language certificate. Enter level if known.					
Replace with language	Enter level	Enter level	Enter level	Enter level	Enter level
Replace with name of language certificate. Enter level if known.					

Levels: A1/A2: Basic user - B1/B2: Independent user - C1/C2 Proficient user
[Common European Framework of Reference for Languages](#)

Communication skills Replace with your communication skills. Specify in what context they were acquired. Example:
 ▪ good communication skills gained through my experience as sales manager

Organisational / managerial skills Replace with your organisational / managerial skills. Specify in what context they were acquired. Example:
 ▪ leadership (currently responsible for a team of 10 people)

Job-related skills Replace with any job-related skills not listed elsewhere. Specify in what context they were acquired. Example:

- good command of quality control processes (currently responsible for quality audit)

Digital competence

SELF-ASSESSMENT				
Information processing	Communication	Content creation	Safety	Problem solving
Enter level	Enter level	Enter level	Enter level	Enter level

Levels: Basic user - Independent user - Proficient user [Digital competences - Self-assessment grid](#)

Replace with name of ICT-certificate(s)

Replace with your other computer skills. Specify in what context they were acquired. Example:

- good command of office suite (word processor, spread sheet, presentation software)
- good command of photo editing software gained as an amateur photographer

Other skills Replace with other relevant skills not already mentioned. Specify in what context they were acquired. Example:

- carpentry

Driving licence Replace with driving licence category/-ies. Example:
B

ADDITIONAL INFORMATION

Publications Replace with relevant publications, presentations, projects, conferences, seminars, honours and awards, memberships, references. Remove headings not relevant in the left column.
Presentations Example of publication:
Projects ▪ How to write a successful CV, New Associated Publishers, London, 2002.
Conferences Example of project:
Seminars ▪ Devon new public library. Principal architect in charge of design, production, bidding and construction supervision (2008-2012).
Honours and awards
Memberships
References
Citations
Courses
Certifications

ANNEXES

Replace with list of documents annexed to your CV. Examples:

- copies of degrees and qualifications;
- testimonial of employment or work placement;
- publications or research